

The Room For You
7616 Lee Hwy Chattanooga, TN 37421
423-364-7214

Booking Form

Renter Info

Name _____ Cell _____

Address _____ Email _____

City _____ State _____ Zip _____

Event Information

Event Date _____ Start Time _____ End Time _____

Event Type _____ Approx Guest _____

Event Planner name _____ Phone _____

Security Deposit \$ 200.00 Date Paid _____ (due at time of booking)

Rates

- 5 hour Rate \$350.00 includes sales tax
- 8 hour Rate \$450.00 includes sales tax
- All Day Rate \$650.00 includes sales tax (11:00 a.m. – 12:00 a.m)
- Credit Card Payment
- Cash Payment

Date Balance Due ____/____/____ \$ _____ Date Paid ____/____/____
2 weeks prior to event date

- Late Fee \$25.00 \$ _____
- Cancellation Fee \$200.00 \$ _____

Security Deposit – Due at booking to secure the date until final payment is made which is due no later than 10 days prior to event. **X_____Initial**

Refundable Deposit – Deposit is refundable upon room inspection providing the room is in the same condition prior to event. Damage or additional cleaning of any kind will forfeit your deposit **X_____Initial**

Event Times – If you **exceed** the scheduled time of your event you could lose part or all of your security deposit. **X_____initial**

Final Payment – Balance due with 10 days of event. There will be an additional charge of \$25.00 for late payments **X_____initial**

Cancellation – Full payment is refundable up to 15 days prior to event. **X_____initial**

Deposit Pick up _____ Date _____